

# NJUHSD School Board Meeting - What to Expect

*A Summary of the Guiding Principles and Laws for the Conduct of California Board of Education Meetings*

## BOARD OF TRUSTEES

- DuWaine Ganskie, President
- Wendy Willoughby, Vice President
- Olivia Pritchett, Clerk
- Ken Johnson, Trustee
- Geoffrey Nelson, Trustee
- Shaun Chilton, Student Representative

## ADMINISTRATIVE STAFF

- Dan Frisella, Superintendent
- Aurora Thompson, Assist. Superintendent
- Kayla Wasley, Chief Business Official

### Board Meeting Schedule 2023

NJUHSD Board of Education meets each month on school campuses. Open sessions begin at 6:00 p.m.

- |              |                |
|--------------|----------------|
| • JANUARY 11 | • JUNE 21      |
| • FEBRUARY 8 | • AUGUST 23    |
| • MARCH 8    | • SEPTEMBER 13 |
| • APRIL 12   | • OCTOBER 11   |
| • MAY 10     | • NOVEMBER 8   |
| • JUNE 14    | • DECEMBER 13  |

### The Brown Act



All local legislative bodies are governed by The Ralph M. Brown Act (CA Government Code section 54950 through 54962) which guarantees the public's right to attend and participate in meetings of local legislative bodies.



Scan to access Board agendas and minutes

## TYPES OF MEETINGS

**Regular Meeting** (normal, scheduled business meetings of the Board):

- The agenda must be posted at least 72 hours prior to the meeting.
- The public is allowed to address the Board, but the Board may set time limits.

**Special Meeting** (called before the next regularly scheduled board meeting, usually to meet time deadlines):

- The agenda must be posted at least 24 hours prior to the meeting.
- Only items on the agenda may be considered.
- The public is allowed to address the Board, but only concerning items on the agenda for consideration.

**Emergency Meeting** (in the case of work stoppage or crippling disaster):

- A one-hour notice must be given by phone to local media.
- Only items listed on the agenda may be considered.

## ACTIONS OF THE BOARD

**Discussion/Action**

- Presented for review prior to Board action. The Board addresses these items during the meeting unless they are continued to a future meeting.

**Consent Agenda**

- Items that are considered to be routine and will be enacted in one motion. No discussion of these items will be held prior to the time the Board considers the motion unless an item is requested to be discussed or removed.

**Board/Superintendent Reports**

- Allows individual Board members to share comments, concerns, observations, or request items to be scheduled on a future agenda. The superintendent may also have information to present to the Board.

**Resolution**

- Expresses Board policy or directs certain types of administrative action.

**Public Hearings**

- A public hearing is designed to protect personal interests by permitting citizens to voice their position on an issue at hand. The Government Code prescribes the manner in which the hearing is to be conducted.

**PUBLIC COMMENT:** Anyone who wishes to address the Board on an item that appears on the agenda, or an item not included in the agenda, must complete a request to speak form and place it in the box provided before the meeting begins, or before the item is addressed on the agenda. You must be recognized by the Board President, step to the podium, and provide your name and city of residence before speaking. There will be a three-minute time limit per person, and a twenty-minute time limit for each item. Trustees may respond to comments by asking clarifying questions but otherwise cannot engage with individuals making public comment. No action on non-agenda items can be taken. The audience is not to applaud or demonstrate disapproval of comments made.

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**A Message From President Ganskie:** "I would like to welcome everyone to this meeting of the Nevada Joint Union High School District Board of Trustees. The purpose of this meeting is to conduct the business of the School District in public. I want to remind everyone that the business of the Nevada Joint Union School District is to serve our students, to keep them at the center of all of our decisions, and to do our best to provide them with the highest level of quality educational opportunities. I also want to remind everyone that although this meeting is not a public community meeting, and the business of this meeting is reserved for the members of the Board of Trustees, we do encourage your participation through Public Comment. This is a place where your voice is welcome, and we treat each other with dignity and respect."

### ROLE OF THE BOARD

School Board Trustees are the representatives of the people, elected to ensure that District schools educate students with consideration of state standards, education code, Board policies, current best practices in education, and the interests of the local community. The role of the School Board is to **govern** the school District. The Board of Trustees:

- Sets the direction for the District's schools
- Establishes an effective and efficient structure for the District
- Provides Support through behavior and actions
- Ensures accountability to the public
- Acts as community leaders

### GOVERNANCE NORMS

- Student-Centered
- Civility (internal/external)
- Respect
- Preparedness
- Will of the Board
- Confidentiality
- Communication
- Transparency
- Site Visits



Scan to access Board Governance Manual

#### OUR VISION:

California's district of choice, preparing all students for success in college, career, and life

#### OUR MISSION:

Provide quality educational opportunities for high school students in western Nevada County

#### OUR VALUES:

QUALITY teaching and learning  
OPTIONS for all students  
RESPECT and INCLUSION  
HEALTHY and SAFE environments  
PARTNER with students, families, and the community

### The 6 Steps of Any Motion

- |   |  |   |
|---|--|---|
| 1. <b>Motion:</b> A member raises a hand to signal the Board President. | 3. <b>Restate Motion:</b> The Board President restates the Motion. | 5. <b>Vote:</b> The Board President restates the Motion, then asks for votes (ayes, nays, abstentions). |
| 2. <b>Second:</b> Another member Seconds the Motion.                    | 4. <b>Debate:</b> The members debate the Motion.                   | 6. <b>Announce the Vote:</b> The Board President announces the result of the vote.                      |



**President  
Ganskie**



**Vice President  
Willoughby**



**Clerk  
Pritchett**



**Trustee  
Johnson**



**Trustee  
Nelson**



Nevada Joint Union High School District

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